

RavenCon Art Show Rules

A. RULES FOR CONTROL SHEETS AND BID SHEETS

1. YOUR ARTIST ID IS THE FIRST TWO LETTERS OF YOUR LAST NAME FOLLOWED BY THE FIRST TWO LETTERS OF YOUR FIRST NAME.

For example, the Artist ID for John Smith would be SMJO. In the event of duplicate IDs, we will append a sequential number (SMJO1, SMJO2). This ID will be entered on the control sheet in UPPERCASE letters.

2. EACH PIECE OF ART WILL HAVE A SEQUENTIAL TWO DIGIT ITEM NUMBER.

Each item will be numbered on the control sheet as 01, 02, 03, and so on.

3. THE CONTROL NUMBER FOR EACH PIECE MUST BE WRITTEN ON THE BID SHEET.

The control number will be the Artist ID, a hyphen, and the item number. For example: SMJO-01, SMJO-02, etc.

4. THE TITLE OF A PIECE MUST INDICATE ORIGINALS AND LIMITED EDITIONS.

The title on both the control sheet and bid sheet should include the edition number and edition size for limited runs; for example, "Coarse Hare (#12 of 250)". Original works should append the word "original" in parentheses to the title; for example, "War in Pieces (original)". Titles without indicators are presumed to be from an open-ended print run.

5. EACH ITEM MUST SPECIFY EITHER A MINIMUM BID OR "NFS".

The minimum bid amount (or NFS) must be written on both the control sheet and bid sheet. The bid amount must be specified in whole US dollars.

6. EACH FOR-SALE ITEM MAY OPTIONALLY SPECIFY A QUICK SALE PRICE.

The Quick Sale price must be written on both the control sheet and bid sheet. The price must be specified in whole US dollars. Quick Sales are optional; if a piece is not to have a Quick Sale price, that column should be crossed out on both the control sheet and bid sheet. The Quick Sale price should be at least 150% to 200% of the minimum bid.

7. THE 'FINAL SALE' COLUMN OF THE CONTROL SHEET SHOULD BE LEFT BLANK.

This column is for the final tally of sold art at the end of the show, and will be filled in by the Art Show Staff.

8. THE BID SHEETS WILL HAVE SPACE FOR FOUR BIDS.

Any piece that receives four bids will be sent to the voice auction. The Art Show Staff will have stickers to place on the bid sheet to indicate that a piece is going to the auction. Pieces that have been Quick Sold will not go to auction, as those can only have the one bid for quick sale.

9. ALL PAPERWORK MUST BE VERIFIED BY THE ART SHOW STAFF TO COMPLETE CHECK-IN.

The Art Show Staff will review the control sheet and bid sheets to verify that the information on both is consistent. Once verified, items may not be withdrawn from the show, nor can minimum bids or quick sale prices be changed. The registration form must be signed by the artist or agent, indicating agreement to all of the stated rules.